



# English Language Teacher Vacancy

**Job Title:** English Language Teacher / Content Subject Teacher (Through the Medium of English)

**Employer:** Guangxi Normal University (GXNU)

**Location:** Guilin, Guangxi, P. R. China

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## School Introduction:

Guangxi Normal University, located in the world-famous culturally historic city of Guilin, has grown into a nationally renowned comprehensive university, featuring a distinctive Education department nationally renowned for studies of literature and well-developed disciplines of the sciences and the arts. Alongside this stands an active, diverse and consistently expanding College of International Culture and Education.

## What to Expect from Working Here?

A vibrant international community of staff and students working within a beautiful jewel of southern China to educate students to a high level of English skill. A supportive network of administration and fellow foreign teaching staff able to provide aid in adjusting to life in China, working within an academic atmosphere, and to welcome those already experienced in this environment to a comfortable and rewarding position.

## What We Expect from You

A university educated individual holding at least two years of experience teaching or holding a TEFL qualification. We are looking for enthusiasm to work both as an independent teacher capable of creativity in lessons and a team player ready to work amongst the community of teachers to provide a consistently high level of education to our students.

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## Job Description:

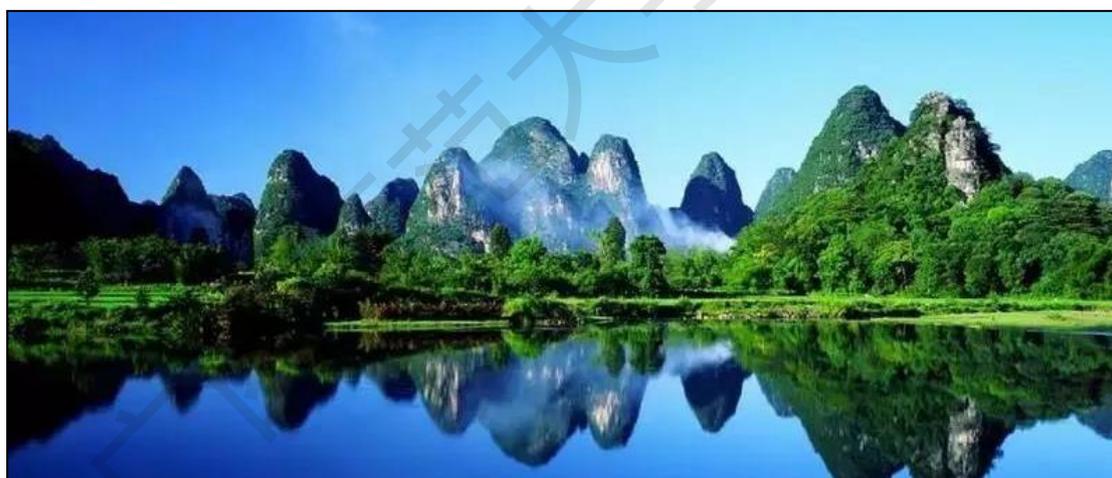
International Staff play a key role at Guangxi Normal University (GXNU). GXNU is revolutionary in many ways including hiring from amongst their foreign teachers Directors of International Staff to lead meetings, manage the day to day operations of teachers, liaise between teachers and administration, and provide consistent vocational training. GXNU employs one of the largest communities of international staff in the region to teach students specializing in foreign language learning. Teachers here teach English, Japanese, Korean, western history, culture, geography, literature, business studies, economics, cross cultural communication, and other subjects through the medium of English.

Teachers work within modalities, such as English reading/writing, following semester long guidelines and goals for their subjects, supported by accompanying teaching materials, but are encouraged to be creative in their styles of teaching and lesson planning. There is a great deal of creative freedom in how you teach your students. Beyond weekly lessons, you will also be expected to work within your modality to create an exam each semester and grade the exams of the class groups you teach.

GXNU teachers are not only involved in teaching but also join in other activities such as language exchange events, complimentary Chinese language classes, cultural seminars, countryside trips, and judging student competitions. The international staff enjoy variety in their careers and contribute to building a culturally rich campus life. There are plenty of opportunities to develop your Chinese language and other transferable skills.

### Location and Transport Networks:

Guilin is connected to the rest of China by a highly advanced rail network, is only 3 hours 20 minutes away from Hong Kong by high speed train, and internationally bound by an airport less than an hour from the campus where teachers reside. The Yucai Campus where you will live is a short fifteen minutes' drive from the city center, and five minutes from Guilin's famous mountain scenery – Perfectly situated to enjoy both the urban and rural joys of one of China's most beautiful tourist destinations.



### Contacts:

#### **Meide Pan (Vice Dean)**

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#### **Logan Stone (Foreign Affairs Secretary)**

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## Details of the Position

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### Salary & Wage Benefits Package:

1. Standard starting salary including holiday pay for the winter and summer holidays.

Base Education Degree	Less than 3 years teaching experience	Minimum 3 years academic teaching at high school or above	At least 9 years academic teaching at high school or above	Degree in language or literature
BA, or any undergraduate degree	6000RMB	+500 RMB	+500 RMB	+500 RMB
MA degree	6500RMB	+500 RMB	+500 RMB	+500 RMB
PhD	7000 RMB	+500 RMB	+500 RMB	+500 RMB

For those returning for an additional year, 180-220 RMB/Month will be added to his/her salary package.

2. Legal working visa, with dedicated assistance and guidance in completing the administrative processes needed.
3. Flight allowance: 8000 RMB before tax for finishing a full year contract.
4. Extra teaching-hour bonus and allowance: the normal teaching workload is 16 periods per week. Each period is 40 minutes. We will pay an additional 100 RMB for each period over 16 hours each week.
5. We will cover all costs for visa and health check in Guilin within contract.
6. Free airport pick-up upon arrival.
7. For new-comers who sign a yearlong contract with us, we will provide a 1000 RMB settling-in fee when you arrive for the first time.
8. Medical insurance in mainland China.
9. Free accommodation: We will provide a free private, furnished apartment including a bedroom, living room, kitchen, a balcony, western toilet, air conditioner, washing machine, microwave oven, refrigerator, wardrobe, desk and other common household facilities. We also offer you 100 KW/H of free electricity and 10 m<sup>3</sup> of living water each month;
10. Professional orientation, guiding meetings and on-job training.
11. An extensive team of colleagues with whom you may work closely providing a strong community experience during your employment.

## Required Qualifications:

1. A bachelor's degree or above from a recognized university.
2. At least two years of teaching experience with good communication skills; those who have no two-year English teaching experience must possess a 120-hour TESOL/TEFL certificate.
3. He or she should also possess a strong sense of responsibility, flexibility, a willingness to work within the Chinese culture, and follow its laws and customs.
4. Native English Speaker (For English language teachers; Working visa application required).

(Remark: Candidates with qualifications in the field of English language, literature, business or with business teaching experiences are preferred, but these degrees are not strictly required)

## Required Documents:

1. CV (Name/Gender/Nationality/Birth Date/Home Address/Contact details/Religion/Education Background /Work experiences) in English
2. A recent digital passport photo with white background
3. A scanned copy of your passport (valid for six months at least)
4. Proof letters of your related working experience from your former employers. It should include your position, working time, job description and signature from the former employer or the stamp of the company, and contact information (Phone number or email).
5. A scanned copy of your last diploma (bachelor's/master's/doctoral degree)
6. Notarization of your last diploma (You should get the notarization from the Chinese embassy or consulates in your country, or you can get it from the embassy or consulates of your country in China, or the notary organization of China).
7. A copy of 120-hour TESL (if you apply for English teaching position without two-year teaching experience)
8. Notarization of non-criminal records in your country or the last country (except China) you have lived in for more than one year. The records should be given by the police station, security office or court, and also it should be notarized by the Chinese embassy or consulate.
9. A copy of the protocol or contract.
10. The specific place of the Chinese embassy or consulates you plan to apply for Z visa
11. A copy of Health Examination (use the official health form provided by the Chinese government)
12. If a family member comes to China with you and you need to apply for visa together, prepare a copy of his/her passport and the proof of your relationship, which should be authenticated by the Chinese embassy or consulate in your country.

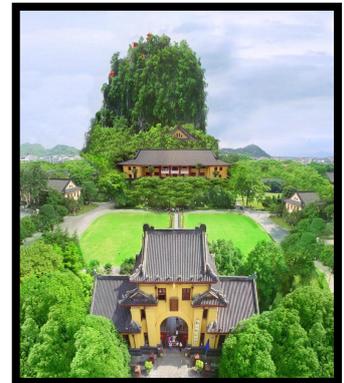


"What I thought would just be a summer at GXNU turned into 13 years because I quickly discovered that there was nowhere else in the world I would rather be! Guilin is an amazing town with a very chill vibe (big enough to have all the amenities you desire and small enough that you can bike or scooter everywhere). It's an ideal location to immerse yourself in Chinese language and culture. The teaching experience at GXNU is wonderful: students are kind and diligent; the administration provides support when needed, and teachers have lots of freedom in the classroom; and the local community is vibrant and diverse. My experience at GXNU was incredible and paved the way for me to be accepted to a PhD program in education at the University of California. GXNU and Guilin are a dream come true!

Bradford – Former Director



"GXNU was a great experience for me. I loved the local people and the slower easy pace of Guilin. The group of teachers is a fantastic community, full of fun, knowledge and a true commitment to the awesome student body. I highly recommend and miss it!" Grieg, Taught 2017-2019



"I look back on my time at GXNU as one of the most enriching of my life. It was a big challenge, and it wasn't always easy, but it was worth it. Also, I had the most beautiful commute of my life." Roger, Taught 2015 - 2018